

RESOLUTION WRITING
SAMPLE FORM FOR RESOLUTIONS

Title of Resolution: _____
Title Should Reflect the Subject and the Requested Action

Sponsor: _____
Delegates, County Medical Societies, MSNJ Sections

The Whereas Clause(s):
Give reasons for seeking a position or action by listing existing policy, concerns, facts, potential effects upon physicians, patients, practice of medicine, etc. Try to keep each fact/thought within a separate "whereas."

Whereas, _____

_____ ; and

Whereas, _____

_____ ; now therefore be it

The Resolved Clause(s):
State the position(s) or action(s) you wish MSNJ to take on the issue. The Resolved clause is the only portion on which the House of Delegates will act. The Resolved clause should stand alone and not contain external references.

RESOLVED, _____

_____ ; and be it further

RESOLVED, _____

Fiscal Note: Include a fiscal note identifying the cost or savings to MSNJ inherent in the implementation of the resolution.

Policy Note: Part of the groundwork involved in developing a good resolution should include research on existing MSNJ policy. Being aware of existing MSNJ policy may eliminate the need for a resolution entirely or may dictate the need for a modification or extension of MSNJ policy, rather than development of an entirely new policy. The current version of the Policy Compendium is posted on MSNJ's website.